

M · E · M · O

Alameda Corridor Transportation Authority

November 9, 2017

To:	Governing Board
From:	John T. Doherty, Chief Executive Officer
Subject:	<i>Resolution Changing the Time of the Monthly Meeting (ADOPT)</i>

Recommendation:

Adopt the attached resolution changing the time of the ACTA monthly Governing Board Meetings from 9 a.m. to 9:30 a.m.

Discussion:

Section 4D(1) of the Amended and Restated Joint Exercise of Powers Agreement (Agreement), dated December 18, 1996, requires in part that the Governing Board hold at least one regular meeting each year, and that the dates, hour and place shall be fixed by resolution. Meetings have been scheduled monthly since 1989 and cancelled for any month when a meeting was not necessary. See the Background section below for the history of dates, time and locations of meetings.

Pursuant to an April 2017 Board Resolution, the regular monthly meetings of the ACTA Governing Board have been scheduled to be held at 9 a.m. on the second Thursday of each month at either the City of Long Beach Council Chambers, the Port of Los Angeles (POLA) Administration Building, or the Long Beach City College Board Room (Liberal Arts Campus at Clark Ave. and Carson St. in Long Beach, CA).

The 9 a.m. meeting time is recommended to be changed to 9:30 a.m. to account for additional travel time to the City College location for certain Governing Board members. Meetings will continue to be held on the second Thursday of each month.

Background:

In August 1989, the Board adopted a resolution setting the monthly meetings for 9 a.m. at the Carson Civic Center on the second Thursday of each month. In January 1997, the Board adopted a resolution to move the meetings to the first Thursday of each month and alternate each year between POLB and POLA administration buildings. Later that same month, the Board approved the POLB location for all meetings going forward. In April 1997, the Board adopted a resolution to move the meetings to the second Thursday of each month.



As a result of the closure of the Port of Long Beach Administration Building, the Board adopted a resolution in February 2014 for meetings to be held at either the POLA Administration Building or the City of Long Beach Council Chambers. There was no change made to the dates or times for the monthly meetings. In April 2017, a third location was added at the Long Beach City College Board Room (Liberal Arts Campus) due to parking limitations during construction of the new Long Beach City Hall and seating limitations for all Governing Board members at the POLA Administration Building Board Room.

Budget Impact:

There is no budget impact for this time change.