

**Environmental Site Assessment and Restoration Services RFP
Additional Answers to Questions Received Prior to
Close of Business May 12, 2017**

<u>No.</u>	<u>Questions</u>
15	<p>Can our fee schedule include a mark-up for our subs?</p> <p>Yes. See Addendum No. 2.</p>
16	<p>Must we identify a sub for each potential areas of work or will our SBE Commitment Plan be compliant if we have no SBEs on some areas but greater than 15% on others so our total aggregate plan meets or exceeds 15%?</p> <p>Yes, individuals areas may have less than 15%, as long as aggregate of all areas is 15% or greater.</p>
17	<p>Are there any specific security clearances that will be needed to perform tasks on Port or any other properties?</p> <p>Annual Roadway Worker Protection training must be completed to work within 15' of RR tracks. If specific TWIC security credentials are required for certain areas the selected consultant will be so advised.</p>
18	<p>What type of advertising is sufficient for the SBE Participation Plan points (i.e., any specific newspapers) and how long must the ad run?</p> <p>SBE solicitation requires direct outreach to SBE firms listed on online databases of certifying agencies.</p>
19	<p>We want to include a lab on our team who already has a contract with ACTA. Will their existing contract conflict them out of participating on our team?</p> <p>No, the current or future ACTA contracted analytical laboratory may be included as part of the Proposer's team.</p>
20	<p>What constitutes written evidence as required in the GFE evaluation criteria? Is a copy of an email sufficient?</p> <p>Yes, emails and/or phone logs are sufficient evidence of outreach.</p> <p>Screen print of an online dataset list?</p> <p>A screen print of the SBE firms contained in online databases specific to the work type being sought can be submitted to demonstrate the field of firms for which outreach was performed.</p>
21	<p>Who are the incumbent consultants on the ACTA Environmental Site Assessment and Restoration Program?</p> <p>See response to No. 2.</p>

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22	<p>How many separate consultant agreements do you anticipate awarding?</p> <p>See response to No. 1.</p>
23	<p>With respect to the technical approach narrative, can you please clarify what ACTA would like included in Proposal Content Item 4. Technical Approach and Site Characterization Plan? Since each of the scope of work services A. through J. require a specific technical approach based on the project involved, would ACTA want technical approach narrative included for each of the services (A-J)?</p> <p>ACTA would like the Proposer to provide a narrative which shows the Proposer's understanding of the requirements for each of the potential tasks, and which explains the technical approach to the scope of work with respect to the setting, facilities, technical issues and regulatory requirements.</p>
24	<p>Would a sample certificate of insurance demonstrating compliance with the insurance requirements as described in the sample agreement suffice Proposal Content Item 7. B) or must a letter from an insurance carrier be included with proposal submissions?</p> <p>As stated in Section 7B, a letter must be provided from the proposer's insurance carrier indicating that the insurance requirements for this project are presently or will be met should the proposer be selected.</p>
25	<p>Are there any active environmental site assessment and remediation projects occurring at this time? If so, who are the incumbents?</p> <p>There are no active projects at this time.</p>
26	<p>Are there any major ACTA projects being planned whereby environmental site assessment and remediation contracts greater than the average \$45,000 per year are needed? If so, can you elaborate what type of environmental services will be required?</p> <p>There are no planned projects at this time. See response No. 6.</p>
27	<p>Are there any sites in litigation that require site assessment/remediation/litigation support services?</p> <p>There are no sites currently in litigation.</p>
28	<p>How many consultants will be selected under this RFP?</p> <p>See response to No. 1.</p>
29	<p>Does the 25-page limit include the cover transmittal letter?</p> <p>No. See Addendum No. 1 issued May 11, 2017 Item I.</p>

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30	<p>Under Exhibit B there is a math formula under the column Weighing Factor (A+B+C+D+E = 20). Was it intentional to not include F in the evaluation formula?</p> <p>The evaluation form is in error and "F" should have been included in the formula. See Addendum No. 2.</p>
31	<p>Is the CPF Form 2 available electronically editable? We may have more than one SBE subcontractor per Area of Work (A-J) and we would like to include those contractors in the overall SBE Formulas.</p> <p>The form will be included on the website for this procurement.</p>
32	<p>Will we be following the 1996 ACTA QA/QC plan and Master HASP plans?</p> <p>No. It is ACTA's policy to comply with all the current Federal, State and local statutory and regulatory environmental requirements pertinent to their application to the potential tasks referenced in the RFP.</p>
33	<p>Does a prevailing wage requirement exist?</p> <p>No.</p>
34	<p>Is there a pricing template or specific format that ACTA would like to see?</p> <p>No.</p>
35	<p>Who is (are) the incumbent(s) and how long have they held the contract?</p> <p>See response to No. 2. Tetra Tech has held the contract since 1996.</p>
36	<p>How many consultants will the contract be awarded to?</p> <p>See response to No. 1.</p>
37	<p>May the "site characterization workplan" example and digital "copy of our proposal" be submitted on the same flash drive or are separate flash drives required?</p> <p>See Addendum No. 1 issued May 11, 2017 Item I.</p>