


M E M O

Alameda Corridor Transportation Authority

To: Governing Board

Meeting Date: July 13, 2023

From: Michael C. Leue, Chief Executive Officer 

Subject: APPROVE Amendment No. 1 to Agreement No. C0892 with Faye Business Systems Group, Inc. for Web Design, Development & Support Services to add 3 years to the agreement, modify the scope of services and rates, and add additional funding

Recommendation:

Approve the proposed first amendment to Agreement No. C0892 with Faye Business Systems Group, Inc. (Faye) for web design, development, and support services to add \$50,000 in additional funding, modify the scope of services and rates and add 3 years to the term. The agreement will have a not-to-exceed compensation amount of \$125,000 for a six-year term. The Board is requested to authorize the Chief Executive Officer or Chief Financial Officer to execute said amendment.

Discussion:

ACTA's website, www.acta.org, serves a critical role in the agency's business and public outreach. Through its online presence, ACTA provides a repository of current and historical information and data to enhance communication and relationships with stakeholders.

ACTA contracted with Faye in September 2020 for a three-year term in an amount not to exceed \$75,000 to redesign the website bringing the features and technologies to current standards and making ACTA's information more accessible and user-friendly.


ACTA staff recommends that ACTA issue a first amendment to the existing agreement with Faye to provide web design, development, and support services for an additional three-year term and an additional \$50,000 for a total compensation of \$125,000 beginning on July 1, 2023.

The City of Los Angeles Harbor Department (POLA) entered into an agreement with Faye following a competitive selection process in 2020. The POLA Board of Harbor Commissioners recently extended the agreement with Faye for an additional three years. With the approval of the first amendment, there will be an increase in the rates for services effective on July 1, 2023. ACTA's agreement with Faye has the same scope of work and rates as POLA's contract.

ACTA's Chief Executive Officer recommends that the Board approve the proposed first amendment to Agreement No. C0892, extending the Agreement for three years through June 30, 2026.

Budget Impact:

There is no net impact to the ACTA Program Budget. These costs are included in the FY24 ACTA Program Budget under Professional Services.





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Co-General Counsel Review:

ACTA's Co-General Counsel has reviewed and approved the proposed Amendment as to form.

Transmittals:

Transmittal 1 – First Amendment to Agreement No. C0892 with Faye Business Systems Group, Inc.